



Town Of Pembroke *Sewer Commission*

MONTHLY SEWER COMMISSION MEETING

DATE: February 20, 2024 TIME: 4:00 P.M. PLACE: 35 Canal St & 4 Union St.

I. Meeting Called to Order: 4:00 pm

Attendance: Commissioner Jules (Andy) Pellerin, Commissioner S. Daniel Mattingly, Paulette Malo, Commissioner/Operations Director,

**A Joint Meeting was held at the Allenstown Treatment Plant in their Conference Room: Commissioner Alan Turcotte, Commissioner James Rodgers, Superintendent Jeff Backman, Operations Foreman Russel McMahan,
Unavailable: Commissioner David Bouffard from Allenstown
Citizens in attendance: Charles Cleary Attorney Keystone Pembroke II, Tim Peloquin, Promise Land Survey and Elizabeth Brien 130 Edgewater Dr. Gilford, NH**

The Public Hearing was opened for comments at 4:02 pm. There were no comments from the public. The Public Hearing was closed at 4:17pm

Allenstown Commissioners approved to sign the IMA with Pembroke Motion by James Rodgers and Second by Alan Turcotte Vote: All in Favor

Pembroke Commissioners approved to sign the IMA with Allenstown Motion by Paulette Malo, Second by S Daniel Mattingly Vote: All in Favor

The Commissioners signed 6 copies of the IMA; 1 for each Commission, 1 for each Town Clerk and 1 for the State

Allenstown Commissioner James Rodger made the motion to adjourn Allenstown's meeting at 4:25 pm second by Commissioner Alan Turcotte Vote: All in favor

Pembroke Commissioner Paulette Malo motioned to recess Pembroke's meeting at 4:25 pm,
Seconded by Commissioner S. Daniel Mattingly Vote: all in favor

Chairman Jules Pellerin called the meeting back to order at 4:35 pm at the sewer office at 4
Union St.

**Attendance: Commissioner Jules (Andy) Pellerin, Commissioner S. Daniel Mattingly,
Paulette Malo, Commissioner/Operations Director, Corey Welcome, Operations Associate**

II. Citizen's Comments: None

III. Scheduled Meetings: None

IV. Old Business: None

V. Any Old Business: None

VI. New Business: a. Review and Sign Manifest: Manifest was reviewed and signed

b. Review and Sign Warrant 1 Zone 2: The Warrant was reviewed and signed

c. Review and Sign Late Notice Register: The Late Register was reviewed and signed.

d. Abatement: 225 B Taylor Circle: Paulette explained that this was a billing error due to the
meter being changed.

Motion: Andy made the motion to accept the abatement for \$5,955.34

Seconded: by Dan

Vote: All in favor

Abatements: Paulette explained that they had just received 13 checks postmarked Sept. 27, 2023
due to the USPS miss delivering them. The following are those accounts; 5 Pine St., 64

Broadway, 6 Prospect St.,

175 Main St., 15 Sherwood Meadows, 216 Main St., 71 Front St., 530 Pembroke St., 3 accounts
at 30 High St., 194 Main St., and 38 Mason Ave.

Motion: Andy made the motion to accept the abatement for \$30.00 on the 13 accounts due to
miss delivery of the mail on the part of the USPS

Seconded: by Dan

Vote: All in favor

e. Correspondence: Correspondences were reviewed.

f. Accept Minutes of December 18, 2023:

Motion: Andy made the motion to accept minutes as written

Seconded: by Dan

Vote: All in favor

VII. Any New Business: We would like to thank Dan Mattingly for his 3 years of service as a Commissioner and wish him well in the future.

VIII. Non-Public Session: None

IX. Adjourn: 4:53 pm

Motion: Andy made the motion to adjourn

Seconded: Dan seconded the motion.

Vote: All in favor, motion passed

Respectfully Submitted,
Paulette Malo,
Commissioner