TOWN OF PEMBROKE, NEW HAMPSHIRE

CAPITAL IMPROVEMENT PROGRAM

2022 - 2027

Pembroke Capital Improvement Program Committee

Adopted 8/19/21

CIP COMMITTEE MEMBERS:

Gerry Fleury, Chair, Budget Committee Representative
Rosemarie Michaud, Vice Chair, Citizen Representative
Karen Yeaton, Selectmen Representative
Richard Bean, Alternate Selectmen Representative
Andrew Yonchak, Citizen Representative
Bethany Chase-Reynolds, Citizen Representative
Gene Gauss, School Board Representative
Kevin Foss, Planning Board Representative

THE TOWN OF PEMBROKE
CAPITAL IMPROVEMENT PROGRAM

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THE TOWN OF PEMBROKE
CAPITAL IMPROVEMENT PROGRAM

SCHEDULE AND RECOMMENDATIONS
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Background and Process

The Capital Improvement Program has been a fundamental component of long range planning in the Town of Pembroke since the mid 1980's. In 2003, the Town voted to create an independent CIP Committee, in accordance with RSA 674:5-8, to annually prepare the CIP.

The process begins with the Town Departments and School District identifying their capital needs over a 6-year horizon period. Capital needs are defined as any project that requires the expenditure of $10,000 or more for the purchase, renovation, construction or replacement of the physical assets of the Town. The CIP Committee meets with all Town Departments and School Board Representatives and evaluates and prioritizes the project proposals. The Committee may alter requests by increasing, decreasing, or eliminating projects. The Committee then reviews three methods of funding projects. Those methods are:

1. Appropriation – this method raises the entire cost of the project in one budget year. Funding by this method can cause significant swings in the tax rate.

2. Capital Reserve Fund – this method creates a fund for a specific purpose, similar to a savings account, into which monies are set aside in relatively even amounts over a period of budget years consistent with funding approved project(s). This method minimizes the swings in the tax rate from year to year.

3. Borrowing – This method involves borrowing the monies to fund a project by either issuing bonds or entering into a lease/purchasing agreement, similar to a mortgage or car loan. This method is more costly as there are interest costs and fees associated with it but may be appropriate for large projects.

After a public hearing, the Committee considers input from the hearing and then adopts the CIP document and presents it to the Selectmen and Budget Committee for consideration in preparing the annual Town and School budgets.

The 2022-2027 CIP

Attached is the 2022-2027 Capital Improvements Program. Please note that for purposes of the annual budget, the CIP Committee has voted a priority ranking only for the projects proposed for the year 2022. The Committee annually reviews the schedule and makes a recommendation when a project will be implemented in the next yearly budget.

TOWN OF PEMBROKE CAPITAL IMPROVEMENT PROGRAM
SCHEDULE FOR YEARS 2021 - 2027
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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
MUNICIPAL FACILITIES										
Municipal Facilities Capital Reserve										
Beginning Year Balance			***260,831***	***274,592***	***213,433***	***155,155***	***165,155***	***240,155***	***215,155***	***290,155***
Annual Appropriation	19	*Taxes*	40,000		100,000	75,000	75,000	75,000	75,000	75,000
Surplus		*Fund Balance*		100,000						
Public Works Facility										
Fuel tanks		*Capital Res.*								
Foundation Repairs		*Capital Res.*								
Lighting Retrofit		*Capital Res.*								
Heating system		*Capital Res.*								
DPW Storage Shed		*Capital Res.*								
Floor Shifting	19	*Capital Res.*			(62,250)					
Stor. Building Doors/Windows/Garage Doors		*Capital Res.*								
Stor. Building Roof		*Capital Res.*								
Camera System		*Capital Res.*	(5,946)							
DPW Building Sprinkler System		*Capital Res.*						(100,000)		
Weatherstripping	19	*Capital Res.*			(5,000)					
Heaters/Old Garage	20	*Capital Res.*			(5,718)					
Main Bldg Roof repairs	20	*Capital Res.*			(5,000)					
Perry Eaton Building		*Capital Res.*								
Roof replacement		*Capital Res.*								
Chimney		*Capital Res.*								
Lighting Retrofit		*Capital Res.*								
Exterior Work		*Capital Res.*								
Gas Line		*Capital Res.*								
Plumbing		*Capital Res.*								
Drainage Work		*Capital Res.*								
Boiler Work		*Capital Res.*								
Paving		*Capital Res.*								
Rear retaining Wall		*Capital Res.*								
Awning/Sewer		*Capital Res.*								
Town Hall		*Capital Res.*								
Flooring		*Capital Res.*								
Windows/Siding		*Capital Res.*								
Front Door		*Capital Res.*								
Cellar Drainage		*Capital Res.*								
Lighting Retrofit		*Capital Res.*								
Roof replacement		*Capital Res.*								
Elevator		*Capital Res.*								
Meeting Room and Rear Doors		*Capital Res.*								
Air conditioning		*Capital Res.*								
Entry Way Work ADA accessible		*Capital Res.*								
Convert Old tax Office		*Capital Res.*								
Alarm System		*Capital Res.*	(5,100)	**(1,066)**						
Camera System		*Capital Res.*								

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
Safety Center		*Capital Res.*								
HVAC System (Fire Side)		*Capital Res.*								
Roof replacement		*Capital Res.*		(150,000)						
Digital Video surv.camera upg.		*Capital Res.*	(15,193)	**(10,093)**						
Lighting Retrofit		*Capital Res.*								
Dorm Room Upgrade/Fire		*Capital Res.*								
Parking Lot renovations		*Capital Res.*								
Roof Unit	20	*Capital Res.*								
Office Enclosure	20	*Capital Res.*			(3,450)					
New Office		*Capital Res.*			(11,860)					
Library		*Capital Res.*								
HVAC System		*Capital Res.*								
Roof/Insulation and venting	*21*	*Capital Res.*			(65,000)					
Roofing shingles		*Capital Res.*				(65,000)				
Interest Earned			*19*							
CRF Funds Used			*(26,239)*	*(161,159)*	*(158,278)*	*(65,000)*	-	*(100,000)*	-	-
NetCRF Funds Added			*(13,761)*	*213,433*	*155,155*	*(10,000)*	*(75,000)*	*215,155*	*(75,000)*	*(75,000)*
Ending Year Balance			***274,592***	***213,433***	***155,155***	***165,155***	***240,155***	***215,155***	***290,155***	***365,155***
TOWN CLOCK FUND										
Beginning Year Balance			***2,432***	***2,432***	***7,432***	***8,292***	***10,867***	***19,042***	***7,467***	***22,362***
Annual Appropriation	22	*Taxes*			25,000	25,000	25,000	25,000	25,000	25,000
Surplus		*Fund Bal.*		5,000						
Repairs	22	*Capital Res.*			(15,225)	(22,425)	(16,825)	(36,575)	(10,105)	
Drive motor/Controller	22	*Capital Res.*			(8,915)					
Interest Earned										
CRF Funds Used			-	-	*(24,140)*	*(22,425)*	*(16,825)*	*(36,575)*	*(10,105)*	-
NetCRF Funds Added			***(2,432)***	*(5,000)*	*(860)*	*(2,575)*	*(8,175)*	*7,467*	*(14,895)*	*(25,000)*
Ending Year Balance			***2,432***	***7,432***	***8,292***	***10,867***	***19,042***	***7,467***	***22,362***	***47,362***
ENERGY FUND										
Energy efficiency Capital Reserve Fund										
Beginning Year Balance			27,533	27,539	27,539	27,539	27,539	27,539	27,539	27,539
Annual Appropriation										
Surplus		*Fund Balance*								
Village lighting retrofit		*Capital Res.*								
Street light conversion		*Capital Res.*								
Solar initiatives		*Capital Res.*								
Interest Earned			*6*							
CRF Funds Used			-	-	-	-	-	-	-	-
NetCRF Funds Added			*(27,539)*	*(27,539)*	*(27,539)*	*(27,539)*	*(27,539)*	*(27,539)*	*(27,539)*	*(27,539)*
Ending Year Balance			***27,539***	***27,539***	***27,539***	***27,539***	***27,539***	***27,539***	***27,539***	***27,539***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
PROPERTY REVALUATION/UPDATE										
Property Reval./Update Capital Reserve										
Beginning Year Balance			***105,460***	***109,791***	***122,904***	***152,904***	***182,904***	***62,904***	***92,904***	***122,904***
Annual Appropriation	23	*Taxes*	32,500		30,000	30,000	30,000	30,000	30,000	30,000
Surplus		*Fund Balance*		30,000						
Property Reval./Update		*Capital Res.*	(28,183)	(16,887)			(150,000)			
Interest Earned			*14*							
CRF Funds Used			*(28,183)*	*(16,887)*	-	-	*(150,000)*	-	-	-
NetCRF Funds Added			*(4,331)*	*(13,113)*	*(30,000)*	*(30,000)*	*62,904*	*(30,000)*	*(30,000)*	*(30,000)*
Ending Year Balance			***109,791***	***122,904***	***152,904***	***182,904***	***62,904***	***92,904***	***122,904***	***152,904***
MUNICIPAL TECHNOLOGY/EQUIPMENT										
Municipal Tech./Equip. Capital Reserve										
Beginning Year Balance			***0***	***0***	***0***					
Annual Appropriation		*Taxes*								
Record archiving										
Interest Earned										
CRF Funds Used			-	-	-	-	-	-	-	-
NetCRF Funds Added			-	-	-	-	-	-	-	-
Ending Year Balance			-	-	-	-	-	-	-	-
MASTER PLAN										
Beginning Year Balance			***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***
Annual Appropriation		*Taxes*								
New Document										
Interest Earned										
CRF Funds Used			-	-	-	-	-	-	-	-
Net Funds Added			*(0)*	*(0)*	*(0)*	*(0)*	*(0)*	*(0)*	*(0)*	*(0)*
Ending Year Balance			***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
CEMETERY										
Cemetery Capital Reserve Fund										
Beginning Year Balance			*3,471*	***17,511***	***24,011***	***21,411***	***31,411***	***41,411***	***51,411***	***61,411***
Annual Appropriation	24	*Taxes*	35,000		10,000	10,000	10,000	10,000	10,000	10,000
Surplus		*Fund Balance*		10,000						
Pembroke Street Cemetery										
Monument Repairs	24	*Capital Res.*			(4,500)					
Stump grinding/Wall work		*Capital Res.*	(3,100)							
Tree Removal		*Capital Res.*		**(3,500)**						
Buck Street										
Monument Repairs		*Capital Res.*								
Pembroke Hill Road										
Monument Repairs		*Capital Res.*								
Evergreen										
Monument Caulking		*Capital Res.*								
Tomb Restoration		*Capital Res.*								
Tree Removal		*Capital Res.*								
Stump Grinding		*Capital Res.*								
Paving		*Capital Res.*	(17,848)							
Surveying		*Capital Res.*								
Old North Pembroke Cemetery										
Monument Repairs	24	*Capital Res.*			(1,500)					
Tree removal		*Capital Res.*								
New North Pembroke Road										
Monument Repairs	24				(400)					
Tree removal	25	*Capital Res.*			(4,200)					
Ground penetrating radar survey	25	*Capital Res.*			(2,000)					
Cleaned/Repaired Headstones		*Capital Res.*								
Interest Earned			(12)							
CRF Funds Used			(20,948)	6,500	(12,600)	-	-	-	-	-
NetCRF Funds Added			(14,040)	(6,500)	21,411	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Ending Year Balance			*17,511*	***24,011***	***21,411***	***31,411***	***41,411***	***51,411***	***61,411***	***71,411***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
FIRE										
Major Equipment Capital Reserve										
Beginning Year Balance			***113,854***	***242,173***	***382,173***	***492,173***	***632,173***	***772,173***	***912,173***	***1,052,173***
Annual Appropriation	26	*Taxes*	140,000		110,000	140,000	140,000	140,000	140,000	140,000
Surplus		*Fund Balance*		140,000						
Fire Engine (Aerial)		*Capital Res.*								
Pumper Tanker		*Capital Res.*	(11,620)							
Off Road Forestry Tanker		*Capital Res.*								
Pickup Truck		*Capital Res.*								(90,303)
Forestry Attack Unit		*Capital Res.*								
Interest Earned			(62)							
CRF Funds Used			(11,620)	-	-	-	-	-	-	(90,303)
NetCRF Funds Added			(128,318)	(140,000)	(110,000)	(140,000)	(140,000)	(140,000)	(140,000)	(49,697)
Ending Year Balance			***242,173***	***382,173***	***492,173***	***632,173***	***772,173***	***912,173***	***1,052,173***	***1,101,870***
Small Equipment Capital Reserve										
Beginning Year Balance			***106,492***	***111,456***	***106,456***	***66,456***	***96,456***	***166,456***	***236,456***	***306,456***
Annual Appropriation	26	*Taxes*	10,000		70,000	70,000	70,000	70,000	70,000	70,000
Surplus		*Fund Balance*		10,000						
Expenditures		*Capital Res.*								
Boat, Motor and Trailer		*Capital Res.*								
Breathing Air Compressor		*Capital Res.*				(40,000)				
Air packs		*Capital Res.*	(5,053)							(300,000)
Radios	26	*Capital Res.*			(110,000)					
Compressor		*Capital Res.*								
Forestry Tank				(15,000)						
Interest Earned			17							
CRF Funds Used			(5,053)	-	(110,000)	(40,000)	-	-	-	(300,000)
NetCRF Funds Added			(4,964)	106,456	66,456	(30,000)	(70,000)	(70,000)	(70,000)	76,456
Ending Year Balance			***111,456***	***106,456***	***66,456***	***96,456***	***166,456***	***236,456***	***306,456***	***76,456***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
POLICE										
Police Cruisers Capital Reserve										
Beginning Year Balance			***110,762***	***46,929***	***101,929***	***104,229***	***64,229***	***74,229***	***44,229***	***64,229***
Annual Appropriation	27	*Taxes*	55,000		55,000	60,000	65,000	70,000	75,000	80,000
Surplus		*Fund Balance*		55,000						
Police Cruiser Replacement	27	*Capital Res.*	(32,412)		(52,700)	(100,000)	(55,000)	(100,000)	(55,000)	(100,000)
Police Admin vehicle Replacement		*Capital Res.*	(32,412)							
Police Interceptor		*Capital Res.*	(33,127)							
Police Tahoe Package		*Capital Res.*	(20,939)							
Equipment		*Capital Res.*								
Interest Earned			58							
CRF Funds Used			*(118,890)*	-	*(52,700)*	*(100,000)*	*(55,000)*	*(100,000)*	*(55,000)*	*(100,000)*
NetCRF Funds Added			*46,929*	*(55,000)*	*(2,300)*	*64,229*	*(10,000)*	*44,229*	*(20,000)*	*44,229*
Ending Year Balance			***46,929***	***101,929***	***104,229***	***64,229***	***74,229***	***44,229***	***64,229***	***44,229***
Small Equipment Capital Reserve										
Beginning Year Balance			***71,484***	***71,496***	***50,866***	***60,866***	***40,866***	***50,866***	***55,866***	***45,166***
Annual Appropriation	27	*Taxes*			10,000	10,000	10,000	10,000	10,000	10,000
Surplus		*Fund Balance*		10,000						
ATVs		*Capital Res.*		**(12,200)**						
Radar Units		*Capital Res.*								
Radios		*Capital Res.*				(20,000)				
AEDs		*Capital Res.*								
Firearms		*Capital Res.*								
Laptop Upgrades		*Capital Res.*								
Vest replacement		*Capital Res.*		**(793)**		(10,000)		(5,000)		
Tasers		*Capital Res.*		(17,638)					(20,700)	(20,700)
Cruiser Camera replacement		*Capital Res.*								
Body Cameras		*Capital Res.*								
Interest Earned			12							
CRF Funds Used			-	*(30,631)*	-	*(30,000)*	-	*(5,000)*	*(20,700)*	*(20,700)*
NetCRF Funds Added			*(12)*	*50,866*	*(10,000)*	*40,866*	*(10,000)*	*(5,000)*	*45,166*	*34,466*
Ending Year Balance			***71,496***	***50,866***	***60,866***	***40,866***	***50,866***	***55,866***	***45,166***	***34,466***

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PUBLIC WORKS										
Highway Division										
Major Equipment Capital Reserve										
Beginning Year Balance			***399,616***	***243,847***	***324,893***	***240,693***	***184,373***	***185,287***	***228,792***	***218,792***
Annual Appropriation	28	*Taxes*	90,000		200,000	225,000	250,000	275,000	300,000	325,000
Surplus		*Fund Balance*		150,000						
6-wheel Dump Truck #41		*Capital Res.*				(177,320)				
6-wheel Dump Truck #521		*Capital Res.*								(205,270)
6-wheel Dump Truck #21		*Capital Res.*						(195,495)		
6-wheel Dump Truck #31		*Capital Res.*					(186,186)			
6-wheel Dump Truck #621		*Capital Res.*	(84,700)							
10-wheel Dump Truck #11	28	*Capital Res.*			(232,000)					
1-ton Dump Truck #71		*Capital Res.*		**(48,820)**						
Automated Split Body #111		*Capital Res.*		(320,000)						
Automated Split Body #501		*Capital Res.*							(310,000)	
1-ton Dump Truck #61		*Capital Res.*				(90,000)				
Backhoe		*Capital Res.*								
Ford Tractor		*Capital Res.*								
Packer, Sterling		*Capital Res.*								
Packer, Peterbilt Re-Furb		*Capital Res.*								
18 TD Trailer Flatbed		*Capital Res.*								
4-tonTrailer / *6-ton Trailer*		*Capital Res.*								
Service Truck #81		*Capital Res.*		(19,000)						
Brush Chipper #172		*Capital Res.*					(55,000)			
Sidewalk Plow/Equip		*Capital Res.*				(14,000)				
Mini Excavator		*Capital Res.*								
Trailer (Excavator)		*Capital Res.*								
Trackless Machine		*Capital Res.*								(190,500)
Front End Loader		*Capital Res.*	(161,173)	**(1,134)**						
Recycling Trailer		*Capital Res.*								
Ford F550		*Capital Res.*								
Boom Flail Mower	28	*Capital Res.*			(33,500)					
Box Plow (Loader)		*Capital Res.*								
Hot Patcher		*Capital Res.*						(30,000)		
Air Compressor		*Capital Res.*								
York Rake		*Capital Res.*						(6,000)		
Sanders	28	*Capital Res.*			(9,200)					
Trailer(Elections)	29	*Capital Res.*			(9,500)					
Trackless broom/sweeper		*Capital Res.*					(7,900)			
Surplus		*Fund Balance*		320,000						
Interest Earned			104							
CRF Funds Used			*(245,873)*	*(388,954)*	*(265,500)*	*(281,320)*	*(241,186)*	*(195,495)*	*(310,000)*	*(395,770)*
NetCRF Funds Added			*243,847*	*(81,046)*	*240,693*	*184,373*	*(914)*	*(43,505)*	*218,792*	*148,022*
Ending Year Balance			***243,847***	***324,893***	***240,693***	***184,373***	***185,287***	***228,792***	***218,792***	***148,022***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
Roads										
Road Reconstruction/Repair	29	*Taxes*	(285,300)	(442,650)	(750,000)	(686,992)	(721,342)	(757,409)	(795,279)	(835,043)
Broadway Project		*Bond*								
Pembroke Hill		*Bond*								
Cooperative Way		*Bond*	(324,600)	(314,400)	(304,200)	(294,000)	(283,800)	(273,600)	(263,400)	(253,200)
North Pembroke Road Bridge		*Encumbered*		(435,000)						
Upper Beacon/ East Meadow Etc.		*Bond*	(314,700)	(307,350)						
Sherwood Meadows	29	*Surplus*			(240,000)					
Main Street	29	*Bond*			(1,000,000)					
Sidewalk Maint./Repair Capital Reserve										
Beginning Year Balance			*42,254*	***42,261***	***42,261***	***42,261***	***42,261***	***42,261***	***42,261***	***42,261***
Annual Appropriation		*Taxes*								
Expenditures										
Interest Earned			*7*							
CRF Funds Used				-	-	-	-	-	-	-
Net CRF Funds Added			*(7)*	*42,261*	*42,261*	*42,261*	*42,261*	*42,261*	*42,261*	*42,261*
Ending Year Balance			***42,261***	***42,261***	***42,261***	***42,261***	***42,261***	***42,261***	***42,261***	***42,261***
Roadway and Infrastructure Capital Res.										
Beginning Year Balance			***84,896***	***90,704***	***172,704***	***222,704***	***272,704***	***322,704***	***372,704***	***422,704***
Annual Appropriation		*Taxes*	60,000	100,000	50,000	50000	50000	50000	50000	50000
Culvert Repairs/Replacement		*Capital Res.*	**(54,168)**							
Melissa Drive Culvert Lining		*Capital Res.*		(18,000)						
Interest Earned			*(24)*							
CRF Funds Used			*(54,168)*	-	-	-	-	-	-	-
NetCRF Funds Added			*(5,809)*	*(82,000)*	*(50,000)*	*(50,000)*	*(50,000)*	*(50,000)*	*(50,000)*	*(50,000)*
Ending Year Balance			***90,704***	***172,704***	***222,704***	***272,704***	***322,704***	***372,704***	***422,704***	***472,704***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
RECREATION										
Recreation Facilities Capital Reserve										
Beginning Year Balance			*65,675*	***56,779***	***51,114***	***46,214***	***56,214***	***66,214***	***36,214***	***46,214***
Annual Appropriation	30	*Taxes*			20,000	10,000	10,000	10,000	10,000	10,000
Surplus		*Fund Balance*								
Memorial Field Irrigation(Softball Field)		*Capital Res.*								
Mower		*Capital Res.*								
Bathroom		*Capital Res.*								
Recreation Room expansion		*Capital Res.*								
Resurface Tennis Courts	30	*Capital Res.*	(3,435)		(24,900)					
Resurface Basketball Court		*Capital Res.*	(5,473)							
Roofing - Soccer/pavilion		*Capital Res.*								
Bocce Court		*Capital Res.*								
Security System		*Capital Res.*								
Fencing		*Capital Res.*		(5,665)						
Stage Roof		*Capital Res.*						(40,000)		
Constr. of Baseball/Softball fields		*Capital Res.*								
Rail Trail		*Capital Res.*								
Little League Major Field		*Capital Res.*								
Men's Softball back stop		*Capital Res.*								
Permanent Stage		*Capital Res.*								
Pavilion Paving		*Capital Res.*								
Paving		*Capital Res.*								
Splash Pad		*Capital Res.*								
Playground surfacing		*Capital Res.*								
Community Center		*Capital Res.*								
Playground Renovations		*Capital Res.*								
Dugout repairs		*Capital Res.*								
Boat Launch		*Capital Res.*								
Skating Rink		*Capital Res.*								
Interest Earned			*11*							
CRF Funds Used			*(8,908)*	*(5,665)*	*(24,900)*	-	-	*(40,000)*	-	-
NetCRF Funds Added			*56,779*	*51,114*	*46,214*	*(10,000)*	*(10,000)*	*36,214*	*(10,000)*	*(10,000)*
Ending Year Balance			***56,779***	***51,114***	***46,214***	***56,214***	***66,214***	***36,214***	***46,214***	***56,214***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
LIBRARY										
Library Books Capital Reserve										
Beginning Year Balance			***4,663***	***4,663***	***4,663***	***4,663***	***4,663***	***4,663***	***4,663***	***4,663***
Annual Appropriation										
Books										
Interest Earned										
CRF Funds Used			-	-	-	-	-	-	-	-
NetCRF Funds Added			*4,663*	*4,663*	*4,663*	*4,663*	*4,663*	*4,663*	*4,663*	*4,663*
Ending Year Balance			***4,663***	***4,663***	***4,663***	***4,663***	***4,663***	***4,663***	***4,663***	***4,663***
Media										
Beginning Year Balance			**5,072**	**5,072**	**5,072**	**5,072**	**5,072**	**5,072**	**5,072**	**5,072**
Annual Appropriation										
Library Book/Catalog Software										
Interest Earned										
CRF Funds Used			-	-	-	-	-	-	-	-
NetCRF Funds Added			*5,072*	*5,072*	*5,072*	*5,072*	*5,072*	*5,072*	*5,072*	*5,072*
Ending Year Balance			***5,072***	***5,072***	***5,072***	***5,072***	***5,072***	***5,072***	***5,072***	***5,072***
Building Fund										
Beginning Year Balance			**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Annual Appropriation										
Repairs										
Interest Earned										
CRF Funds Used			-	-	-	-	-	-	-	-
NetCRF Funds Added			*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
Ending Year Balance			***0***	***0***	***0***	***0***	***0***	***0***	***0***	***0***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
SEWER/WATER										
Sewer/Water Lines Capital Reserve										
Beginning Year Balance			**65,686**	**65,697**	**65,697**	**65,697**	**65,697**	**65,697**	**65,697**	**65,697**
Contributions										
Withdrawals										
Interest Earned			*11*							
CRF Funds Used			-	-	-	-	-	-	-	-
NetCRF Funds Added			*(11)*	*65,697*	*65,697*	*65,697*	*65,697*	*65,697*	*65,697*	*65,697*
Ending Year Balance			***65,697***	***65,697***	***65,697***	***65,697***	***65,697***	***65,697***	***65,697***	***65,697***
WATER										
Water Capital Reserve I										
Beginning Year Balance			**(0)**	**(0)**	**(0)**	**(0)**	**(0)**	**(0)**	**(0)**	**(0)**
Contributions		*User Fees*	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Withdrawals		*User Fees*	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)
Interest Earned										
CRF Funds Used			*(55,000)*	*(55,000)*	*(55,000)*	*(55,000)*	*(55,000)*	*(55,000)*	*(55,000)*	*(55,000)*
NetCRF Funds Added			*(0)*	*(0)*	*(0)*	*(0)*	*(0)*	*(0)*	*(0)*	*(0)*
Ending Year Balance			***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***	***(0)***
Water Capital Reserve II										
Beginning Year Balance			**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Contributions		*User Fees*	32,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000
Withdrawals		*User Fees*	(32,000)	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)
Interest Earned										
CRF Funds Used			*(32,000)*	*(27,000)*	*(27,000)*	*(27,000)*	*(27,000)*	*(27,000)*	*(27,000)*	*(27,000)*
NetCRF Funds Added			*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
Ending Year Balance			***0***	***0***	***0***	***0***	***0***	***0***	***0***	***0***
SEWER										
Sewer Capital Impr.										
Beginning Year Balance			**241,570**	**16,727**	**16,727**	**16,727**	**16,727**	**16,727**	**16,727**	**16,727**
Contributions										
Withdrawals			(224,843)							
Interest Earned										
CRF Funds Used			*(224,843)*	-	-	-	-	-	-	-
NetCRF Funds Added			*16,727*	*16,727*	*16,727*	*16,727*	*16,727*	*16,727*	*16,727*	*16,727*
Ending Year Balance			***16,727***	***16,727***	***16,727***	***16,727***	***16,727***	***16,727***	***16,727***	***16,727***
Sewer Rep. and Replace.										
Beginning Year Balance			**134,505**	**70,385**	**70,385**	**70,385**	**70,385**	**70,385**	**70,385**	**70,385**
Contributions										
Withdrawals			(64,120)							
Interest Earned										
CRF Funds Used			*(64,120)*	-	-	-	-	-	-	-
NetCRF Funds Added			*70,385*	*70,385*	*70,385*	*70,385*	*70,385*	*70,385*	*70,385*	*70,385*
Ending Year Balance			***70,385***	***70,385***	***70,385***	***70,385***	***70,385***	***70,385***	***70,385***	***70,385***

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
Sewer Plant Reserve										
Beginning Year Balance			34,986	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Contributions										
Withdrawals			(34,986)							
Interest Earned										
CRF Funds Used			(34,986)	-	-	-	-	-	-	-
NetCRF Funds Added			(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Ending Year Balance			(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Sewer Equip./Bldgs.										
Beginning Year Balance			114,205	76,727	121,727	166,727	236,727	181,727	226,727	271,727
Contributions		*User Fees*		70,000	70,000	70,000	70,000	70,000	70,000	70,000
Sheep Davis Road Station Grinder		*User Fees*			(25,000)					
Keith Ave Station Grinder		*User Fees*		(25,000)						
Pembroke Street Station Grinder		*User Fees*	(24,978)					(25,000)	(25,000)	(25,000)
Bow Lane Station Grinder		*User Fees*					(25,000)			
Sheep Davis Road Station Roof		*User Fees*								
Keith Ave Station Roof		*User Fees*								
Pembroke Street Station Roof		*User Fees*								
Pickup		*User Fees*					(50,000)			
2005 Crown Vic		*User Fees*								
2000 Utility Trailer		*User Fees*								
2014 1 Ton		*User Fees*	(12,500)				(50,000)			
Interest Earned										
CRF Funds Used			-	-	-	-	-	-	-	-
NetCRF Funds Added			76,727	(45,000)	(45,000)	(70,000)	181,727	(45,000)	(45,000)	(45,000)
Ending Year Balance			76,727	121,727	166,727	236,727	181,727	226,727	271,727	316,727
Future Building										
Beginning Year Balance				100,003	200,003	300,003	400,003	500,003	600,003	700,003
Contributions			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Withdrawals		*User Fees*								
Interest Earned			3							
CRF Funds Used			-	-	-	-	-	-	-	-
NetCRF Funds Added			(100,003)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Ending Year Balance			100,003	200,003	300,003	400,003	500,003	600,003	700,003	800,003
Major Improvements		*Bond*				(15,000,000)				
Engin. Bow Lane Pump Station										
Bow Lane Pump Station Bond		*User Fees*	(58,851)	(58,851)	(58,851)	(58,851)	(58,851)	(58,851)	(58,851)	(58,851)

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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
SCHOOL DISTRICT			20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28
Vehicle Repl. Capital Reserve (NEW)										
Beginning Year Balance				**17,500**	**20,000**	**43,000**	**36,000**	**29,000**	**22,000**	**14,000**
Contributions			35,000	35,000	30,000					
District Pickup Truck	31		(17,500)	(17,500)	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	
District Van	31			(15,000)	(3,000)	(3,000)	(3,000)	(3,000)	(4,000)	
Interest Earned										
CRF Funds Used			*(17,500)*	*(32,500)*	*(7,000)*	*(7,000)*	*(7,000)*	*(7,000)*	*(8,000)*	*0*
NetCRF Funds Added			*(17,500)*	*(2,500)*	*(23,000)*	*36,000*	*29,000*	*22,000*	*14,000*	*14,000*
Ending Year Balance			***17,500***	***20,000***	***43,000***	***36,000***	***29,000***	***22,000***	***14,000***	***14,000***
School Buidling Capital Reserve										
Beginning Year Balance			**172,952**	**292,952**	**292,952**	**287,952**	**312,952**	**362,952**	**412,952**	**267,952**
Contributions			150,000	15,000	150,000	175,000	200,000	200,000		
Replacement Flooring	31		(20,000)		(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	
ADA Upgrades District wide	32				(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	
Roof Repair/Replacement	32				(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	
Fire Life Safety	32			(15,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Exhaust fume hoods	32				(5,000)	(5,000)	(5,000)	(5,000)		
Exterior Painting	32		(10,000)		(10,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Air system	32				(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	
Hot Water heaters/Dishwash. District Wide	32				(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Gas Boilers/heating units	32				(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	
Hill Renovation		*Bond*								
Interest Earned										
CRF Funds Used			*(30,000)*	*(15,000)*	*(155,000)*	*(150,000)*	*(150,000)*	*(150,000)*	*(145,000)*	-
NetCRF Funds Added			*(292,952)*	*292,952*	*287,952*	*(25,000)*	*(50,000)*	*(50,000)*	*267,952*	*267,952*
Ending Year Balance			***292,952***	***292,952***	***287,952***	***312,952***	***362,952***	***412,952***	***267,952***	***267,952***
School Technology Capital Reserve										
Beginning Year Balance			**60,022**	**50,022**	**50,022**	**50,022**	**50,022**	**50,022**	**50,022**	**40,022**
Contributions					10,000	10,000	10,000	10,000		
Replacing and Maintaining	32		(10,000)		(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	
Interest Earned										
CRF Funds Used			*(10,000)*	-	*(10,000)*	*(10,000)*	*(10,000)*	*(10,000)*	*(10,000)*	-
NetCRF Funds Added			*(50,022)*	*50,022*	*50,022*	*50,022*	*50,022*	*50,022*	*40,022*	*40,022*
Ending Year Balance			***50,022***	***50,022***	***50,022***	***50,022***	***50,022***	***50,022***	***40,022***	***40,022***

TOWN OF PEMBROKE CAPITAL IMPROVEMENT PROGRAM
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CAPITAL PROJECT	Page #	FUNDING SOURCE	2020	2021	2022	2023	2024	2025	2026	2027
School Site Improvement Capital Reserve										
Beginning Year Balance			100,496	**75,496**	**75,496**	**125,496**	**100,496**	**75,496**	**125,496**	**100,496**
Contributions			10,000		75,000			75,000		
Paving District Wide	32		(25,000)		(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	
Old Entrance Design/PA			(10,000)							
Interest Earned										
CRF Funds Used			*(35,000)*	-	*(25,000)*	*(25,000)*	*(25,000)*	*(25,000)*	*(25,000)*	-
NetCRF Funds Added			*(15,474)*	*75,496*	*(50,000)*	*100,496*	*75,496*	*(50,000)*	*100,496*	*100,496*
Ending Year Balance			***75,496***	***75,496***	***125,496***	***100,496***	***75,496***	***125,496***	***100,496***	***100,496***
School Equipment Capital Reserve										
Beginning Year Balance			185,119	**180,119**	**180,119**	**172,619**	**173,119**	**158,619**	**144,119**	**119,619**
Contributions			15,000		20,000	25,000	10,000	10,000		
Replacement camera and maintenance	31		(15,000)		(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	
Riding Floor Scrubbers	32				(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	
District Mowers	31		(5,000)		(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	
District Tractor	31				(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	
Utility Vehicles	31				(5,000)	(2,000)	(2,000)	(2,000)	(2,000)	
Interest Earned										
CRF Funds Used			*(20,000)*	-	*(27,500)*	*(24,500)*	*(24,500)*	*(24,500)*	*(24,500)*	-
NetCRF Funds Added			*(180,119)*	*180,119*	*172,619*	*(500)*	*158,619*	*144,119*	*119,619*	*119,619*
Ending Year Balance			***180,119***	***180,119***	***172,619***	***173,119***	***158,619***	***144,119***	***119,619***	***119,619***
Merging of the two buildings Vill/Hill										
TOTALS										
TOTAL ANTICIPATED EXPENDITURES[1]			$ (2,064,261)	$ (2,352,547)	$ (3,351,369)	$ (16,877,088)	$ (1,958,404)	$ (1,926,430)	$ (1,832,835)	$ (2,160,867)
EXPENDITURES OFFSET BY EXISTING CRF ACCOUNTS[2]			$ (1,043,331)	$ (726,296)	$ (954,618)	$ (837,245)	$ (761,511)	$ (775,570)	$ (690,305)	$ (988,773)
CRF DEPOSITS FOR FUTURE USE[3]			$ (336,167)	$ 667,564	$ 796,627	$ 175,176	$ 200,945	$ 102,966	$ 418,417	$ 627,831
EXPENDITURES OFFSET BY BONDING[4]					$ 1,000,000	$ 15,000,000				
EXPENDITURES OFFSET BY OTHER FUNDING[4]			$ 87,000	$ 472,000	$ 392,000	$ 152,000	$ 152,000	$ 152,000	$ 152,000	$ 152,000
TOTAL CAPITAL EXPENDITURES RAISED BY TAXES[5]			**$ (3,356,760)**	**$ (1,939,278)**	**$ (2,117,360)**	**$ (2,387,157)**	**$ (2,366,970)**	**$ (2,447,034)**	**$ (1,952,723)**	**$ (2,369,809)**
DEBT SERVICE[6]			$ (639,300)	$ (621,750)	$ (304,200)	$ (294,000)	$ (283,800)	$ (273,600)	$ (263,400)	$ (253,200)
TOTAL FUNDS RAISED BY TAXES[7]			$ (3,996,060)	$ (2,561,028)	$ (2,421,560)	$ (2,681,157)	$ (2,650,770)	$ (2,720,634)	$ (2,216,123)	$ (2,623,009)

*Mandated by the State

[1]This is the total expenditures regardless of the funding source
[2]These are the funds in the CRF at the beginning of the year that will be used to pay for the expenditures for that year. If the balance is insufficient to cover the costs, the entire balance is used, even if additional fund are being appropriated that year.
[3]These are funds being appropriated that will not be used for expenditures that year. If the beginning balance is insufficient to cover any expenditures for that year, the shortfall is subtracted from the appropriation to give the balance to be carried into future years.
[4]These are alternate funding sources that reduce the amount to be raised by taxes.
[5]This is the amount of current year expenditures plus appropriation raised for future spending that are to be funded through taxes.
[6]These are the payments for prior year expenditures that were funded through bonding.
[7]These are the total funds for past, present, and future capital expenditures that needs to be raised through taxes.

TOWN OF PEMBROKE CAPITAL IMPROVEMENT PROGRAM
2022 CAPITAL PROJECTS
RECOMMENDED BY THE CIP COMMITTEE

CAPITAL PROJECT	Page #	FUNDING SOURCE	Requested	CIP Committee Vote		
			2022	High	Medium	Low
MUNICIPAL FACILITIES						
Municipal Facilities CRF Request	19	*Taxes*	100,000	7	0	0
DPW						
Floor	19	*Capital Res.*	(62,250)	7	0	0
Weatherstripping	19	*Capital Res.*	(5,000)	3	4	0
Heaters Old garage	20	*Capital Res.*	(5,718)	7	0	0
Main Bldg Roof repairs	20	*Capital Res.*	(5,000)	6	1	0
Safety Center						
Office Enclosure	20	*Capital Res.*	(3,450)	6	0	1
New Office	20	*Capital Res.*	(11,860)	0	0	7
Library						
Roof Venting/Insulation	21	*Capital Res.*	(65,000)	7	0	0
Municipal CRF ACCOUNT BALANCE		213,433	*155,155*			
TOWN CLOCK						
Town Clock CRF Request	22	Taxes	25,000	0	5	2
Repairs	22	*Capital Res.*	(15,225)	0	4	3
Mechanism	22	*Capital Res.*	(8,915)	0	3	4
Municipal CRF ACCOUNT BALANCE		7,432	*8,292*			
PROPERTY REVALUATION/UPDATE						
Property Reval./Update CRF Request	23	*Taxes*	30,000	4	0	3
Property Reval. CRF ACCOUNT BALANCE		122,904	*152,904*			
CEMETERY						
Cemetery Capital Reserve Fund Request	24	*Taxes*	10,000	5	2	0
Pembroke St. Headstones	24	*Capital Res.*	(4,500)	3	4	0
New North Pembroke Road Tree Removal	25	*Capital Res.*	(4,200)	5	2	0
Old North Pembroke Cemetery Headstones	24	*Capital Res.*	(1,500)	4	2	1
New North Pembroke Road Headstones	24	*Capital Res.*	(400)	4	2	1
Ground Penetrating Radar	25	*Capital Res.*	(2,000)	5	2	0
Cemetery CRF ACCOUNT BALANCE		24,011	*21,411*			

TOWN OF PEMBROKE CAPITAL IMPROVEMENT PROGRAM
2022 CAPITAL PROJECTS
RECOMMENDED BY THE CIP COMMITTEE

CAPITAL PROJECT	Page #	FUNDING SOURCE	Requested 2022	CIP Committee Vote		
				High	Medium	Low
FIRE						
Major Equipment CRF Request	26	*Taxes*	110,000	7	0	0
Major Equipment CRF BALANCE		382,173	*492,173*			
Small Equipment CRF Request	26	*Taxes*	70,000	7	0	0
Radios	26	*Capital Res.*	(110,000)	7	0	0
Small Equipment CRF BALANCE		106,456	*66,456*			
POLICE						
Police Cruisers CRF Request	27	*Taxes*	55,000	4	1	2
Cruiser	27	*Capital Res.*	(52,700)	3	4	0
Police Cruisers CRF BALANCE		101,929	*104,229*			
Small Equipment CRF Request	27	*Taxes*	10,000	4	3	0
		Capital Res.	-			
Small Equipment CRF BALANCE		50,866	*60,866*			
PUBLIC WORKS						
Highway Division						
Major Equipment CRF Request	28	*Taxes*	200,000	7	0	0
10 Wheel Dump/Plow	28	*Capital Res.*	(232,000)	6	1	0
Boom Flail Mower	28	*Capital Res.*	(33,500)	5	2	0
F550 Sander	28	*Capital Res.*	(9,200)	6	1	0
Enclosed Trailer/Elections/Details	29	*Capital Res.*	(9,500)	2	3	2
Major Equipment CRF BALANCE		324,893	*240,693*			
Roads						
Road reconstruction/repair	29	*Taxes*	(750,000)	7	0	0
Sherwood Meadows	29	*Taxes*	(240,000)	3	2	2
Main Street	29	*Bond*	(1,000,000)	5	2	0
RECREATION						
Recreation Facilities CRF Request	30	*Taxes*	20,000	3	1	3
Re-surface Tennis Courts	30	*Capital Res.*	(24,900)	7	0	0
			-			
Rec Facilities CRF BALANCE		51,114	*46,214*			

TOWN OF PEMBROKE CAPITAL IMPROVEMENT PROGRAM
2022 CAPITAL PROJECTS
RECOMMENDED BY THE CIP COMMITTEE

CAPITAL PROJECT	Page #	FUNDING SOURCE	Requested 2022	CIP Committee Vote		
				High	Medium	Low
SCHOOL DISTRICT						
Replacement Flooring	31		(20,000)	*		
Replacement camera/maintenance	31		(10,000)			
District pickup truck	31		(4,000)			
District Tractor	31		(7,500)			
Utility Vehicles	31		(5,000)			
District Van	31		(3,000)			
District Mowers	31		(2,000)			
ADA upgrades	32		(50,000)			
Roof repair/replacement	32		(20,000)			
Fire Life safety	32		(5,000)			
Exhaust fume hoods	32		(5,000)			
Exterior painting	32		(10,000)			
Air system	32		(15,000)			
Hot water heaters/dishwasher	32		(5,000)			
PA Gas fired heating units	32		(25,000)			
Riding Floor Scrubbers	32		(3,000)			
Paving district wide	32		(25,000)			
Technology replacement	32		(10,000)			

* Committee felt that they did not have enough information to vote on the items. Discussion ensued as to what they wanted to see in 2022. The School Board Rep. will bring the discussion to the full board at a future meeting.

I. MUNICIPAL FACILITIES CAPITAL RESERVE FUND DEPOSITS

Project Description: The purpose of this fund is to provide a funding mechanism for future repairs, renovations or replacement for all municipal facilities including the Library.

Amount Requested: $100,000 in 2022 from taxation.

Committee Vote: High Priority - 7

A. FLOOR/WALL STABILIZATION (DPW)

Project Description: Foundation settling is affecting a garage door and exit door. Monitoring of the southwest corner still shows settling and it was recommended that it be underpinned.

Amount Requested: $62,250 in 2022 from Capital Reserve.

Committee Vote: High Priority – 7

B. WEATHERSTRIPPING (DPW)

Project Description: This item will be a project that if money is available will be taken care of in 2021. There are several areas in the building that need to be addressed. Heat is escaping the building.

Amount Requested: $5,000 in 2022 from Capital Reserve.

Committee Vote: High Priority –3; Medium – 4

C. HEATERS OLD GARAGE (DPW)

Project Description: Replace two non-working gas heaters in old garage with two new high efficiency 200,000 BTU modine gas heaters. Heating this area will allow for work to be done on equipment in that area and to keep all the fluids for oil changes at a reasonable temperature.

Amount Requested: $5,718 in 2022 from Capital Reserve.

Committee Vote: High Priority –7

D. MAIN BUILDING ROOF REPAIRS (DPW)

Project Description: This item will be a project that if money is available will be taken care of in 2021. Currently several screws/bolts are popping up on the roof.

Amount Requested: $5,000 in 2022 from Capital Reserve.

Committee Vote: High Priority –6; Medium – 1

E. OFFICE ENCLOSURE (PD)

Project Description: This item will be a project that if money is available will be taken care of in 2021. Police are looking to secure the front reception area.

Amount Requested: $3,450 in 2022 from Capital Reserve.

Committee Vote: High Priority –6; Low – 1

F. NEW OFFICE (PD)

Project Description: This item will be to take an existing storage area and convert it into two rooms.

Amount Requested: $11,860 in 2022 from Capital Reserve.

Committee Vote: Low Priority – 7

G. ROOF VENTING/INSULATION (LIBRARY)

Project Description:	The Library roof will need to be re-shingled in the coming years. Currently the way the building is set up, there is little to no insulation value in the ceilings. In the winter heat escapes through the roof and in the summer the roof bakes. In order to do the shingling right, the Building Committee felt that the insulation and venting needed to be taken care of first.
Amount Requested:	$65,000 in 2022 from Capital Reserve.
Committee Vote:	High Priority – 7

II. TOWN CLOCK

Project Description: The Town of Pembroke entered into a 99 year lease with the owner of 116 Main Street back in 1998. That building has since sold and the lease transferred with the property. In 2020 The Selectmen committed to placing $5,000 a year in the Capital Reserve Fund. The Town requested in 2021 a detailed listing of necessary repairs. The $5,000 will not be enough to cover the projected repair costs.

Amount Requested: $25,000 in 2022 from taxation.

Committee Vote: Medium Priority – 5; Low - 2

A. CLOCK MOTOR/CONTROLLER

Project Description: Repair previously electrified E. Howard Tower Clock. Provide and install clock motor with automatic clock controller.

Amount Requested: $8,915 in 2022 from Capital Reserve.

Committee Vote: Medium Priority – 3; Low - 4

B. MAINTENANCE

Project Description: Clean tower, repaint the 1st floor of the tower, secure post/beams, caulking, reinforce clock platform and bell tower floor, repair roof, repair cracked and blistered paint on clock face and re-paint as needed on clock tower.

Amount Requested: $15,225 in 2022 from Capital Reserve.

Committee Vote: Medium Priority – 4; Low – 3

PROPERTY REVALUATION / UPDATE

III. PROPERTY REVALUATION / UPDATE CAPITAL RESERVE FUND DEPOSITS

Project Description: Every five years, the State of New Hampshire mandates that towns perform property updates or revaluations in order to be certified that all properties are fully and equitably assessed.

Amount Requested: $30,000 in 2022 from taxation.

Committee Vote: High Priority – 4; Low - 3

CEMETERY COMMISSION

IV. CEMETERY CAPITAL RESERVE FUND DEPOSITS

Project Description: This fund is set up for maintenance and repair issues for all Town Cemeteries.

Amount Requested: $10,000 in 2022 from taxation.

Committee Vote: High Priority – 5; Medium - 2

A. MONUMENT REPAIRS PEMBROKE STREET CEMETERY

Project Description: Repair damaged monuments.

Amount Requested: $4,500 in 2022 from Capital Reserve.

Committee Vote: High Priority – 3; Medium - 4

B. OLD NORTH PEMBROKE CEMETERY MONUMENT REPAIRS

Project Description: Repair damaged monuments.

Amount Requested: $1,500 in 2022 from Capital Reserve.

Committee Vote: High Priority – 4; Medium – 2; Low – 1

C. NEW NORTH PEMBROKE CEMETERY MONUMENT REPAIRS

Project Description: Repair damaged monuments.

Amount Requested: $400 in 2022 from Capital Reserve.

Committee Vote: High Priority – 4; Medium – 2; Low – 1

D. NEW NORTH PEMBROKE TREE REMOVAL

Project Description: Remove three sugar maples at front wall.

Amount Requested: $4,200 in 2022 from Capital Reserve.

Committee Vote: High Priority – 5; Medium – 2

E. GROUND PENETRATING RADAR SURVEY

Project Description: Radar scan of the rear section of Buck Street cemetery in an area where unmarked (Pauper) burials are known to exist.

Amount Requested: $2,000 in 2022 from Capital Reserve.

Committee Vote: High Priority – 5; Medium – 2

V. MAJOR FIRE EQUIPMENT CAPITAL RESERVE FUND DEPOSITS

Project Description: This fund is used to replace major fire apparatus. An annual deposit will allow anticipated purchases to be made with a consistent effect on the tax rate.

Amount Requested: $110,000 in 2022 from taxation.

Committee Vote: High Priority – 7

VI. SMALL FIRE EQUIPMENT CAPITAL RESERVE FUND DEPOSITS

Project Description: This fund is used for the purchase of items such as replacing breathing apparatus and radios.

Amount Requested: $70,000 in 2022 from taxation.

Committee Vote: High Priority – 7

A. RADIO REPLACEMENTS

Project Description: Current radios were purchased in 2006. They are breaking down and reception is becoming a problem along with finding parts to fix them.

Amount Requested: $110,000 in 2022 from Capital Reserve.

Committee Vote: High Priority – 7

VII. POLICE CRUISER REPLACEMENT CAPITAL RESERVE FUND DEPOSITS

Project Description: This fund was established to stabilize the funding of cruisers for the Police Department. The Police Department has developed a detailed replacement schedule for police cruisers. The schedule calls for two cruisers to be replaced every other year and one to be replaced in the off years.

Amount Requested: $55,000 in 2022 from taxation.

Committee Vote: High Priority – 4; Medium – 1; Low - 2

A. CRUISER REPLACEMENT

Project Description: Replace a 2016 out of warranty Ford SUV police package. Vehicle has 96,000 miles on it. The Town rotates out the worst vehicle in its inventory and the downshifted cruiser goes to that department.

Amount Requested: $52,700 in 2022 from Capital Reserve.

Committee Vote: High Priority – 3; Medium – 4

VIII. SMALL EQUIPMENT REPLACEMENT CAPITAL RESERVE FUND DEPOSITS

Project Description: This fund is used to purchase items such as ballistic body armor vests for officers, weapons, and communication items.

Amount Requested: $10,000 in 2022 from taxation.

Committee Vote: High Priority – 4; Medium - 3

IX. TOWN EQUIPMENT CAPITAL RESERVE FUND DEPOSITS

Project Description: The Town has set aside annual deposits to the fund. This fund is used to purchase the major highway equipment scheduled for replacement. Annual funding will allow anticipated purchases to be made with a consistent effect on the tax rate.

Amount Requested: $200,000 in 2022 from taxation.

Committee Vote: High Priority – 7

A. 10 WHEEL DUMP TRUCK WITH ACCESSORIES

Project Description This purchase would replace a vehicle that is 15 years old and out of warranty. Currently the vehicle is in need of major repairs with an estimated cost of $55,000 to the body, $3,000 for a clutch, Brakes $1,000, and plow maintenance of $3,000.

Amount Requested: $232,000 in 2022 from Capital Reserve.

Committee Vote: High Priority – 6; Medium - 1

B. BOOM FLAIL MOWER

Project Description: This unit has anticipated repair costs of $11,000 for a new mower head and hydraulic tank. This is used extensively for roadside mowing.

Amount Requested: $33,500 in 2022 from Capital Reserve.

Committee Vote: High Priority – 5; Medium - 2

C. SANDERS

Project Description: The Department is in need of replacing a sander for the newly purchased Ford 550.

Amount Requested: $9,200 in 2022 from Capital Reserve.

Committee Vote: High Priority – 6; Medium – 1

D. TRAILER

Project Description: In 2019, a trailer was approved as part of the budget for the Town Clerk to store all of his election supplies so that they would be set up and secured and taken out of the storage building where they get damaged.

Amount Requested: $9,500 in 2022 from Capital Reserve.

Committee Vote: High Priority – 2; Medium – 3; Low - 2

X. ROAD RECONSTRUCTION / REPAIR

Project Description: To efficiently address the town's roadways, the Public Works Department in conjunction with the Roads Committee and the Board of Selectman will adopt a road repair and reconstruction program on an annual basis.

Amount Requested: $750,000 in 2022 from taxation.

Committee Vote: High Priority – 7

XI. SHERWOOD MEADOWS

Project Description: The project here would involve removing the existing concrete curbing and install granite curbing and adjust the structures.

Amount Requested: $240,000 in 2022 from taxation.

Committee Vote: High Priority – 3; Medium – 2; Low - 2

XII. MAIN STREET

Project Description: This would be a reconstruction project from the State right of way at Pembroke Street to Broadway.

Amount Requested: $1,000,000 in 2022 from bonding.

Committee Vote: High Priority – 5; Medium – 2;

XIII. RECREATION FACILITIES CAPITAL RESERVE FUND DEPOSIT

Project Description: This fund is used for the construction and major maintenance and repair of various recreational facilities as proposed by the Recreation Committee.

Amount Requested: $20,000 in 2022 from taxation.

Committee Vote: High Priority -3; Medium – 1; Low – 3

A. RESURFACE TENNIS COURTS

Project Description: Crack repairs

Amount Requested: $24,900 in 2022 from Capital Reserve.

Committee Vote: High Priority – 7

SCHOOL DISTRICT

The Items listed below are the requests for the School during their 2022/2023 budget year which will be brought before the voters in March. The school operates on a fiscal year and the Town operates on a calendar year.

The Committee did not have enough information on these items to cast a vote. The Committee had a long discussion about what they wanted to see for 2023. The consensus was that they wanted the Administration to design their Capital requests like the Town's showing what they anticipated requesting for funding and the items that they would be looking to spend funds on. The message was conveyed to the School Board rep. who would bring it before the Board.

XIV. SCHOOL DISTRICT REPAIRS

A. REPLACEMENT FLOORING

Project Description: District wide repairs.

B. REPLACEMENT CAMERA/MAINTENANCE

Project Description: District wide repairs.

C. DISTRICT PICK UP TRUCK

Project Description: New vehicle

D. DISTRICT TRACTOR

Project Description: Replacement

E. UTILITY VEHICLES

Project Description: Replacement

F. DISTRICT VAN

Project Description: Replacement

G. DISTRICT MOWERS

Project Description: Replacement

H. <u>ADA UPGRADES</u>

Project Description: District wide repairs.

I. <u>ROOF REPAIR/REPLACEMENT</u>

Project Description: District wide repairs.

J. <u>FIRE LIFE SAFETY</u>

Project Description: District wide repairs.

K. <u>EXHAUST FUME HOODS</u>

Project Description: District wide repairs.

L. <u>EXTERIOR PAINTING</u>

Project Description: District wide repairs.

M. <u>AIR SYSTEM</u>

Project Description: District wide repairs.

N. <u>HOT WATER HEATERS/DISHWASHER</u>

Project Description: District wide repairs.

O. <u>PA GAS FIRED HEATING UNITS</u>

Project Description: Replacements.

P. <u>PAVING</u>

Project Description: District wide.

Q. <u>RIDING FLOOR SCRUBBERS</u>

Project Description: Replacements

R. <u>TECHNOLOGY REPLACEMENT</u>

Project Description: Replacements