

Make a Payment

Payments by check can be mailed to:

- Pembroke Sewer Commission
4 Union St.
Pembroke, NH 03275

Payments in Person Accepted Tuesday, Wednesday and Thursday 9am-3pm

- By Using Cash, Check
- Credit/Debit Cards We Use SoftTelPay Fees do Apply

Payments over the Phone Accepted Tuesday, Wednesday and Thursday 9am-3pm

- Using Credit/Debit Cards Only We Use SoftTelPay Fees do Apply

SoftTelPay

- Customers can register to view bills and payment history online
- Registered customers can receive e-mail notification when new bills are ready to be viewed and opt out of mailed bills
- Registered customers **DO NOT** have to pay their bills on line
- To register for or to pay online with SoftTelPay go to:
Pembrokesewer.viewmybill.net and follow the instructions
- Registered and non-registered customers may pay on line or by phone 24/7

By calling: 855-483-5729 ID Code 0327512 and your account number
- Receipt for web and phone payment if e-mail address is available
- Only customers who use credit/debit cards for payment will pay a convenience fee
these fees **ARE NOT** charged by the Sewer Commission

EXAMPLES OF FEES TO USE SoftTelPay (Credit/Debit Payments)

| <u>Payment Amount</u> | <u>Convenience Fee</u> |
|-----------------------|--------------------------|
| \$30.01-\$60.00 | \$2.95 |
| \$60.01-\$90.00 | \$3.95 |
| \$90.01-\$120.00 | \$4.95 |
| \$120.01-\$150.00 | \$5.95 |
| \$150.01-\$180.00 | \$6.95 |
| \$180.01-\$210.00 | \$7.95 |
| \$210.01 and above | 4% of the payment amount |